

TECHNICAL STAFF MEETING MINUTES

DATE: March 11, 1994

TO:

D. Blahnik
J. Clayton
D. Gandee
R. Hagemeyer
P. Harrison

D. Holston
R. Huddle
D. Lieser
P. Lieser
D. Olive

T. Price
L. Reeder
K. Varga

DISTRIBUTION:

All Participants
K. Fulk
T. Carlo

C. Mizek
D. Warye

1. There was a review of the OSHA citation for work at the State House which was issued to G&A. G&A requested that all of the violations in the citation be vacated. G&A has issued a press release concerning the citation. If clients question G&A staff about the citation the staff should respond as indicated in the G&A press release; G&A has consulted legal counsel and have been advised that there is no substantial basis for the citation. OSHA in issuing the citation did not understand the role of G&A as an Associate Engineer for the project. OSHA is attempting to make Engineers and Architects responsible for construction project safety. That has never been the responsibility of Engineers or Architects, and even under the proposed OSHA Reform Act would not be their responsibility. G&A performed its obligations and will contest the citation.

We conducted a review of the Employee Safety and Protection Program. Technical staff are to insure that the equipment and procedures utilized by G&A are correct for G&A use. The program will be issued as a Technical Bulletin and will be reviewed semi-annually at technical staff meetings.

2. There was a review of the "The 100 Most Frequently Cited OSHA Construction Standards in 1991." During this review specific items were discussed; scaffolding safety, electrical safety, Hazardous Communications, and ladder safety. G&A staff was reminded to insure that the equipment and procedures utilized by G&A are correct for G&A use. If there are problems with equipment or procedures that can not be resolved, then the technical staff is to contact Dave Warye.
3. We reviewed the new ODH rules which indicate that if clearance sampling is a part of the asbestos hazard abatement project, then clearance levels and sampling shall be completed as required in the rules.

G&A clearance sampling protocol has been changed as follows: PCM total sampling volume shall be 600 liters; projects where only non-friable ACM was removed PCM samples may be procured, TEM total sampling volume shall be 1,300 liters.

4. The EPA's Model Accreditation Plan require persons performing asbestos hazard abatement design be an accredited Project Designer. ODH requires that the person checking the designs be an Asbestos Hazard Project Designer. G&A is sending staff to designer refresher training to become EPA accredited project designers. Dave Gandee will be the only ODH Asbestos Hazard Project Designer. Those staff members who have not attended the designer refresher training by April 3, 1994, will have to attend the full 3 day project designer course.

Meeting Adjourned

PROJECT MANAGER'S MEETING MINUTES

DATE: February 28, 1994

TO: D. Blahnik D. Holston K. Varga
T. Carlo C. Mizek D. Warye
D. Gandee D. Olive
R. Hagemeyer L. Reeder

DISTRIBUTION: All Participants R. Huddle T. Price
T. Harrison P. Lieser

1. Rhonda reported that Franklin County is still working on their manifest for the transportation of hazardous waste. It could be some time until the county is prepared to regulate this activity.
2. If PLM point counting analysis requires counting over 1001 points, the cost to our client is \$165. Please let the client know.
3. G&A plans to retro-fit some Gilian pumps that are currently damaged. Project managers should notify Chris if they observe contractors using pumps other than Gilians that appear to be superior to ours.
4. G&A plans to order one or two "anteater" PAPRs for use in tight areas.
5. G&A is currently using a laboratory in California (MACS Lab, Inc.) on a trial basis for PLM analysis of bulk samples.
6. There was a discussion regarding sampling of gypsum board systems. G&A does not sample gypsum board and finishing compound separately. However, there is some uncertainty regarding how much finishing compound and how much gypsum board should be collected together in the bulk sample. It appears that the sampling strategy for gypsum board systems needs further examination. Through bulk sampling, G&A has never found gypsum board to contain asbestos, although finishing compound frequently does.
7. G&A's roofing section 01060 will be revised. Dave G. will prepare a draft.
8. Larry Fairbanks of the Ohio EPA indicated in a telephone conversation that there is not an additional submittal fee (initial submittal fee is \$75), if a notification is revised due to a change in the quantity of ACM.
9. There was a discussion regarding how project records could be reconciled when contractors are invoiced for Ohio EPA fees (quantities of ACM) at the conclusion of the project. As an interim measure, project managers will require a copy of the check from the contractor to the EPA as a necessary requirement to close-out a project. The copy of the check would be part of the project records (bound with the notifications). Dave W. to investigate the possibility of having the contractors sign an affidavit indicating that they have paid the fee. Kurt (through BECO) will ask the EPA if they would issue a release to the building owner indicating that all fees have been paid.

G&A is currently reconciling EPA fees on term projects by utilizing the contractor's man-hour rate to compensate for the fees.

Meeting Adjourned